

**APPLICATION FOR ADMISSION FOR THE *COMPUTER BASED TESTING (CBT)*  
WRITTEN EXAM FOR CERTIFICATION  
CALIFORNIA CERTIFICATION BOARD OF ALCOHOL AND DRUG COUNSELORS**

\_\_\_\_\_  
**Name** \_\_\_\_\_  
**Social Security Number**

\_\_\_\_\_  
**Phone Number (including area code)** \_\_\_\_\_  
**Email Address**

\_\_\_\_\_  
**Address** **City** **State** **Zip**

**TYPE OF EXAM: (CHECK ONE):**    \_\_\_ **AODA Counselor** \_\_\_ **CCS** \_\_\_ **CCPS** \_\_\_ **CCJP** \_\_\_ **DOT/SAP**

**PREFERRED EXAM LOCATION:** \_\_\_\_\_  
**(please see the attached list of locations)**

**PREFERRED EXAM DATE:**        \_\_\_ **June**                        \_\_\_ **December**

1. Make sure that you fill out this CBT Written Exam application completely.
2. Return this application with the appropriate fee (\$240.00 CBT Written Exam fee for non CAADAC members and \$164.00 CBT Written Exam fee for full CAADAC members.) All fees are non refundable so if you reschedule or do not show for the exam you will not be refunded the CBT Written Exam fee that you previously submitted and you will be charged an additional \$25.00.
3. Application and fee **MUST BE RECEIVED** (not postmarked) in the CAADAC office by the following dates:  
**The first Friday of May for the June Written Exam**  
**The first Friday of November for the December Written Exam**
4. You will then receive an email from SMT (the testing corporation) with instructions on how to schedule the date, time and location for your exam. You will also have the to ability to print your admission letter after you have successfully registered. The admission letter will give you all of the information you will need to know regarding your exam date.
5. Make sure that you take a government issued photo ID and the admission letter with you to the CBT Written Exam.
6. Please note that Registered Students and Registered Recovery Workers **DO NOT** qualify for the full CAADAC members fee. You must be a full CAADAC member, which is \$100.00 annually.

**METHOD OF PAYMENT:**

1. \_\_\_ Check    \_\_\_ Money Order (Mail application and fee to: **CAADAC/CCBADC**, 3400 Bradshaw Rd., Ste. A-5, Sacramento, CA 95827)

2. \_\_\_ Visa    \_\_\_ MasterCard    \_\_\_ AmEx    \_\_\_ Discover (Mail to address above)

Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_ 3 or 4 digit Security Code on Back \_\_\_\_\_ Total Amt: \$ \_\_\_\_\_

Name as it appears on Card: \_\_\_\_\_

Signature \_\_\_\_\_

Billing address for card: \_\_\_\_\_

*RETURNED CHECKS/DECLINED CREDIT CARDS WILL RESULT IN A \$30.00 ADDITIONAL FEE  
AND ALL FEES ARE NON-REFUNDABLE.*

## COMPUTER BASED TESTING SITES

PLEASE CHECK THE LOCATION YOU ARE REQUESTING

### Bakersfield

- Bakersfield College  
1801 Panorama Drive  
Bakersfield, Ca 93305  
661-395-4011  
<http://www.bakersfieldcollege.edu/>
- North Bakersfield Testing Institute NTI  
200 China Grade Loop  
Bakersfield, Ca 93308  
661-393-1425

### Burbank

- Digital Designs LA  
3406 W. Burbank Blvd.  
Burbank, Ca 91505  
818-845-2038  
<http://www.ddlatraining.com/>

### Ceres

- Wise Guy PC Training  
3641 Mitchell Road, Suite E  
Ceres, Ca 95307  
209-578-6411  
<http://wiseguyspc.net/>

### Clovis

- Clovis Test Center  
390 W. Fir  
Clovis, Ca 93611  
559-323-4595  
<http://www.cloviscenter.com/>

### Fremont

- Unitek Information Mall  
4670 Auto Mall Parkway  
Freemont, Ca 94538  
888-825-6273  
<https://www.unitek.com/index.php>

### Fresno

- California State University of Fresno  
5241 N. Maple Avenue  
Fresno, Ca 93740  
559-278-4240  
<http://www.csufresno.edu/>

### Quincy

- Cornerstone Learning Center  
355 Main Street  
Quincy, Ca 95971  
530-283-9396  
<http://cornerstonelearningcenter.com/>

### San Diego

- San Diego State University  
5500 Campanile Drive  
San Diego, Ca 92182  
619-594-5200  
<http://www.sdsu.edu/>

### Whittier

- Rio Hondo College  
3600 Workman Mill Road  
Whittier, Ca 90601  
562-692-0921  
<http://www.riohondo.edu/>